|  |  |  |
| --- | --- | --- |
|  | **Interstate**  Student Data Transfer Note  **Form 3** - Interstate Student Data Transfer Note (ISDTN) |  |
| Schools are required to use the ISDTN in accordance with the protocols jointly developed and agreed by the Australian Government, State and Territory Education Authorities, the Independent and Catholic education sectors through the Standing Council on School Education and Early Childhood (see: http://scseec.edu.au/Publications/ISDTN.aspx). | | |

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| **Please indicate:** | |  | Student enrolling | | | **Copy of signed consent form sent via:** | | | | |  | Mail | | |
|  | |  | Student applying for enrolment | | |  | | | | |  | Fax | | |
|  | | | | | | | | | | |  | Email | | |
|  | | | | | | | | | | |  |  | | |
|  | SECTION 1 TO BE COMPLETED BY NEW SCHOOL (On enrolment or application for enrolment) | | | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | | |
| 1 | Student Information | | | | | | | | | | | | | | |
| **a. Student name** | | | | |  | | --- | | first/given names | | | | | | | | | | | | |
| |  | | --- | | surname/family name | | | | | | | | | | | | |
| **b. Previous OR other names (if applicable)** | | | | |  | | --- | |  | | | | | | | | | | | | |
| **c. Preferred first name** | | | | |  | | --- | |  | | | | | | | | | | | | |
| **d. Date of birth** | | | | |  |  |  | | --- | --- | --- | | dd | mm | yyyy | | | | | | | | | | | | |
| **e. Australian citizen** | | | |  | **YES** | |  | **NO ► if no, Visa category if known** | | | | | | | |
|  | | | | |  | | --- | |  | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| 2 | New School Information | | | | | | | | | | | | | | |
| **a. Name of new school** | | | | |  | | --- | |  | | | | | | | | | | | | |
| **b. Contact details** Address | | | | |  |  |  | | --- | --- | --- | | street address | | | | suburb | state | postcode | | | | | | | | | | | | |
| Contact name | | | | |  | | --- | | first/given names | | surname/family name | | | | | | | | | | | | |
| Phone/fax numbers | | | | |  |  | | --- | --- | | phone number | fax number | | | | | | | | | | | | |
| Role/position | | | | |  | | --- | |  | | | | | | | | | | | | |
| **c. Email address­** | | | | |  | | --- | |  | | | | | | | | | | | | |
| **d. Sector (please tick)** | | | |  | Non-government | | | |  | Government | | | | | |
|  | SECTION 2 TO BE COMPLETED BY PREVIOUS SCHOOL (within 5 working days) | | | | | | | | | | | |  | |
|  | | | | | | | | | | | | | | |
| 1 | Previous Schooling Information | | | | | | | | | | | | | |
| **a. School** i. Name of previous school | | | | |  | | --- | |  | | | | | | | | | | | |
| ii. Address of previous school | | | | |  |  |  | | --- | --- | --- | | street address | | | | suburb | state | postcode | | | | | | | | | | | |
| iii. Name of Principal/Delegate | | | | |  | | --- | | first/given names | | surname/family name | | | | | | | | | | | |
| iv. Phone number | | | | |  | | --- | |  | | | | | | | | | | | |
| v. Email | | | | |  | | --- | |  | | | | | | | | | | | |

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| --- | --- | --- | --- |
| 1 | Previous Schooling Information (continued) | | |
| vi. Person to contact for further information on this student | | |  | | --- | | first/given names | | |  | | --- | | surname/family name | |
| vii. Phone number | | |  | | --- | |  | | |
| viii. Email | | |  | | --- | |  | | |
| **b. Student** i. Enrolment date | | |  |  |  | | --- | --- | --- | | dd | mm | yyyy | | |
| ii. Departure date | | |  |  |  | | --- | --- | --- | | dd | mm | yyyy | | |
| iii. Grade/Level at departure date | | |  | | --- | |  | | |
| iv. Previous three schools (if known) | | |  | | --- | | 1)  2)  3) | | |
| v. Reason/s for leaving previous schools (if known) | | |  | | --- | | 1)  2)  3) | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2 | Attendance | | | | | | | | | | | |
| **Attendance concerns** | |  | **YES** | | |  | | **NO** | | | | |
|  | | | | | | | | | | | | |
| 3 | Health Care Needs | | | | | | | | | | | |
| **Health care needs** | |  | **YES** | | |  | | **NO** | | | | |
|  | | | | | | | | | | | | |
| 4 | Area of Interest/Talent | | | | | | | | | | | |
| **Indicate areas of interest/talent (brief description)** | | |  | | --- | |  | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| 5 | Support Needs (please tick) | | | | | | | | | | | |
|  | | **YES** | **NO** | | **Cannot transfer/provide this information** | | | | | | | |
| **a. Negotiated Curriculum Plan1** | |  |  | |  | |  | | | | | |
| **b. Adjusted education program2** | |  |  | |  | |  | | | | | |
| **c. Career Guidance file held** | |  |  | |  | |  | | | | | |
| **d. School counsellor/psychologist file held\*** | |  |  | |  | |  | | | | | |
| **e. Other learning support (specify - eg ESL...)** | |  |  | |  | | |  | | --- | |  | | | | | | |
| **f. Accelerated Program** | |  |  | |  | |  | | | | | |
| **g. Young Carers Role3** | |  |  | |  | |  | | | | | |
| \* Schools to consider legislative or policy requirements before sending this information. In Queensland a response will not be provided. | | | | | | | | | | | | |
| 6 | Progress in specific learning areas (over the last 12 months) | | | | | | | | | | | |
| **a. Literacy/English** | |  | Below Level | | | | |  | At Level | |  | Above Level |
| **b. Numeracy/Maths** | |  | Below Level | | | | |  | At Level | |  | Above Level |
| **c. Other learning areas (specify)** | |  | | | | | | | | | | |
| |  | | --- | |  | | |  | Below Level | | | | |  | At Level | |  | Above Level |
| |  | | --- | |  | | |  | Below Level | | | | |  | At Level | |  | Above Level |
| |  | | --- | |  | | |  | Below Level | | | | |  | At Level | |  | Above Level |
| |  | | --- | |  | | |  | Below Level | | | | |  | At Level | |  | Above Level |
| |  | | --- | |  | | |  | Below Level | | | | |  | At Level | |  | Above Level |
| |  | | --- | |  | | |  | Below Level | | | | |  | At Level | |  | Above Level |
| **Latest student report available** | |  | **YES** | | | | |  | **NO** | | | |
| \* Indication only - see student report (if available ) for further details | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| 7 | Pastoral care and behaviour management | | | | | | | | | | | |
| **a. School disciplinary absences (in/out of school) in the  last 12 months\*** | | | |  | | **YES** | | |  | **NO** | | |
| **b. Individual behaviour management plan** | | | |  | | **YES** | | |  | **NO** | | |
| \* This refers to such action as suspension, exclusion, expulsion, isolation or withdrawal. | | | | | | | | | | | | |
| 1 A negotiated curriculum plan refers to things such as an Individual Education Plan (IEP), Education Support Plan (ESP) or any curriculum plan which has been developed to suit the specific need of the individual student and is implemented in the student’s school as part of their normal educational provision.  2 An adjusted program refers to a program in which the student participates in separately, alternative to the normal educational program provided within the school. It may constitute part of a school-based curriculum, or it may be conducted off-site or as a full-time program.  3 Young carers are children and young people who have caring and support responsibilities for a family member or friend who has a disability, is frail aged, or has chronic mental or physical illness. | | | | | | | | | | | | |